

Instructions: Complete and send this form to Jeanne Sallade at Penn State via fax at 814-865-0893, mail to the address below, or e-mail the requested information to Jeanne Sallade at jms1006@psu.edu.

**The Pennsylvania State University
Office of Gift Planning
214 103 Building
University Park, PA 16802**

ATTENTION: Jeanne M. Sallade

This is to inform you that I have requested a qualified charitable distribution to The Pennsylvania State University from my Individual Retirement Account as described below.

IRA Plan Trustee/Administrator Name: _____

Account Number: _____ (last 4 digits only)

Distribution Amount: \$ _____

When received, this gift should be allocated or used by the University for _____

It is my intention that this gift comply with the requirements of the recently-enacted Military Constriction and Veterans Affairs and Related Agencies Appropriations Act of 2015, and those Sections of the Internal Revenue Code of 1986, as amended, which specifically relate to the extension of tax-free distributions from individual retirement plans for charitable purposes. Accordingly, when payment is received from my trustee/administrator, please send me a contemporaneous written acknowledgement confirming the amount of my gift, that no goods or services were transferred to me by Penn State in consideration for this gift, and that my gift will not be placed in a donor advised fund or supporting organization.

Please contact me should you have any questions. Sincerely,

Donor's Signature: _____
Signature Date

Printed Name: _____

Address: _____

Email: _____

Daytime Phone: _____